

Shawnee County Extension Executive Board Meeting Minutes
Tuesday, August 8, 2023

- 1.** Christi McKenzie called the meeting to order at 5:35 PM
- 2.** Twyla Hernandez, secretary, called roll call. Members present: Barbara Coultis, Angela Dailey, Angela Dake, Twyla Hernandez, Christi McKenzie, Sherri Scheideman, Mary Tyler.
- 3.** Agenda items: No additions/deletions/approval
- 4.** Public Comment- None
- 5.** Communications – Susan Fangman thanked the board for providing lunch.
- 6.** Consent Agenda Items:
 - a. Reading and approval of the June minutes. The minutes were sent out by email prior to the meeting for review.
 - b. Treasurer’s report: Candis Meerpohl gave the report.
Net balance from last report: \$688,033.89
Bank deposits this month: \$157,935.84
University checks received this month: \$5,855.38
Total receipts: \$851,825.11
Total expenditures: \$62,807.40
Net Balance this month: \$789,017.71
- 7.** Reports
 - a. PDCs-Susan Fangman and Lane Wiens reported they PDC’s will meet this month. Grace Wiens reported the 4-H PDC had one parent complaint regarding the fair.
 - b. Agent Report- Candis Meerpohl reported on Community Vitality.
 - c. Director Report – Candis Meerpohl reported the budget request was preliminarily approved on August 3rd. It will not be final until the commissioners adopt the entire budget. If they shave \$440,000 from all the requests the mill levy won’t change. The annual meeting is November 8th in Rossville at the Citizen Pottawatomie Community Building, formal invitations will be out the last week of September. The extension Ag position opens on August 17th and closes September 14th. Interviews will be on October 3rd. The board will gather at 5:30 PM and the first interview will be at 6:00 PM.
 - d. Any other reports: Lane Wiens announced the Kansas Lawn & Garden Show will be back on February 16th, 17th, & 18th.
- 8.** Board Training- Candis Meerpohl presented on Reaching New Audiences.
- 9.** Unfinished Business: None
- 10.** New Business
 - a. Angela Dailey moved to approve the consent agenda items. Seconded by Angela Dake. Motion passed.
 - b. Agents submitted nominees for the Extension Appreciation Award Winner(s). It was moved by Sherri Scheideman to select both Rick Miller and Diane Goheen for the award. Was seconded by Angela Dake. Motion passed.
- 11.** Executive Session: Twyla Hernandez moved that we go into executive session for no longer than 15 minutes to discuss matters relating to non-elected personnel and invite Director Candis Meerpohl into the session. Seconded by Barbara Coultis. Motion passed. Executive Session 6:28 PM to 6:43 PM. Board meeting resumed. Angela Dake moved to approve the masters bump as recommended by the director. Seconded by Mary Tyler. Motion passed. Sherri Scheideman moved to approve a Holiday thank you of \$250 for agents and extension staff. Seconded by Barbara Coultis. Motion passed.
- 12.** Twyla Hernandez moved to adjourn the meeting. Seconded by Mary Tyler. Motion passed.

Next Board Meeting: Tuesday, September 12th at 5:30pm via Zoom

Twyla Hernandez, Secretary

Christi McKenzie, Board Chair