

Shawnee County Extension Executive Board Meeting Minutes
Tuesday, May 9, 2023 by Zoom Conference

1. Christi McKenzie called the meeting to order at 5:32 PM.
2. Twyla Hernandez, secretary, called roll call. Members present: Barbara Coultis, Angela Dailey, Angela Dake, Molly Drimmel, Twyla Hernandez, Christi McKenzie, Sherri Scheideman, Mary Tyler.
3. Agenda items: Grace Wiens deleted new business item b) approval of 4-H Volunteers.
4. Public Comment: None
5. Communications: None
6. Consent Agenda Items:
 - a. Reading and asking for corrections of April minutes. The minutes were sent out by email for review.
 - b. Treasurer's Report: Barbara Coultis
Net balance from last report: \$677,360.16
Bank deposits this month: \$158,047.88
University checks received this month: \$5,717.38
Total receipts: \$841,125.42
Total expenditures: \$59,689.74
Net Balance this month: \$781,435.68
7. Reports:
 - a. PDCs – None
 - b. Agent Report– Lane Wiens reported he has given presentations for Master Gardeners and made T.V. appearances on WIBW & KSNT. The Master Gardeners have been helping teach horticulture skills at the Women's Topeka Correctional Facility. The Plant sale had 700 people attend and he is working on his summer programing with 4-H.
 - c. Director Report – Candis Meerpohl reported the \$200,000 CD was opened at Capital Federal at 4.2% and the 50,000 CD was rolled over with Silver Lake Bank.
 - d. Any other Agents: None
8. Board Training: Candis Meerpohl discussed the Shawnee County Budget Timeline- Budget due to commissioners June 15th, Certificate of filed budget due to K-State July 15th, Extension Council Budget Hearing July 6th, Public Budget Hearing August 21st, County Adoption of budget any time after the 21st (most likely August 24th).
9. Unfinished Business:
 - a. Office Phones: Candis Meerpohl and Sherri Scheideman spoke with the sales rep for ESI and have also received a reference from a current ESI client. Details of their discussion and feedback from the reference were discussed. Twyla Hernandez moved to go forward with the new phone system with ESI. It was seconded by Angela Dailey. Motion passed.
10. New Business:
 - a. Angela Dake moved to approve the consent agenda items. It was seconded by Barbara Coultis. Motion passed.
11. It was moved by Twyla Hernandez and seconded by Barbara Coultis to adjourn the meeting. Motion passed.

Next Board Meeting Tuesday June 13, 2023, Extension Meeting Room

Twyla Hernandez, Secretary

Christi McKenzie, Board Chair