

# Shawnee County Extension Executive Board

## Minutes

Tuesday, July 12, 2022, 5:30pm

### Order of Business

1. Angela Dake, Chair, called the meeting to order at 5:30pm.
2. Barbara Coultis, Secretary called roll. Present: Angela Dake, Laura Moore, Barbara Coultis, Linda Croucher, Brian Bayless, Molly Drimmel, Christi McKenzie, and Alan Stahl. Eastern Regional Director Carla Nemecek was also in attendance.
3. Agenda items – no additions/deletions
4. Public Comment - none
5. Communications – Barbara Coultis -none
6. Consent Agenda Items
  - a. Reading and approval of June minutes
  - b. Treasurer's report  
Net Balance from Last Report: \$698,665.55  
Bank Deposits this Month: \$2,705.71  
University Checks Received this Month: \$5027.38  
Total Receipts: \$706,398.64  
Total Expenditures this Month: \$59,468.82  
Net Balance this Month: \$646,929.82
7. 5:45pm Board to discuss interview procedures with Eastern Regional Director Carla Nemecek  
6:00 Interview #1 with L  
6:45 Interview #2 with A
8. Reports
  - a. PDCs – Barbara summarized the July 4-H PDC meeting about fair statistics and search for future member nominations.
  - b. Agent Report– Leroy Russell, Agriculture and Natural Resources, gave a slide show report about his programs. These include the Youth Quality Care of Animals, Hazardous Occupations Safety Agriculture Training, Farm Visits, KSRE Field Days, and Coffee Cookies, Conversation meetings.
  - c. Director Report – Candis Meerpohl spoke about the past and upcoming County Commission budget hearings. She will attend every Commission meeting until our budget is finalized so that there aren't any surprise budget decisions due to our absence.
9. Unfinished Business – none
10. Executive Session

At 6:00pm, Laura moved to go into Executive Session for the Board to discuss filling the Horticulture Agent Position, and also to invite Candis, Leroy Russell, Lisa Martin, and Carla for the duration of the interviews and discussion. (Board will make any decisions on hiring outside of Executive Session) Brian seconded. Motion passed. The Executive Session ended at 7:10pm and had the Director's report.

At 7:20, Christi moved to go back into Executive Session for 30 minutes to discuss non-elected personnel compensation, and to also include Candis and Carla. Laura and Brian seconded. Motion passed. At 7:50pm, Christi moved to extend the Executive Session to 8:10pm. Alan seconded. Motion passed.

**11.**New Business

- a. Christi moved to approve the consent agenda. Alan seconded. Motion passed.
- b. Linda moved to offer the Horticulture Agent position to Lane Wiens at a salary of \$46,500 as discussed in Executive Session. Brian seconded. Motion passed.
- c. Alan moved to authorize Candis to hire a part-time Horticulture Assistant through the end of the year at a salary of her discretion. Molly seconded. Motion passed.
- d. Laura moved to extend a one-time, “inflation-stipend” of \$500 to the four full-time Extension Council (non-agent) staff. Christi seconded. Motion passed.

**12.** Adjournment Laura moved to adjourn the meeting, Christi seconded. Motion Passed.

**Next Board Meeting: Tuesday, August 9<sup>th</sup>**

**5:30 pm Extension Office Meeting Room**

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Barbara Coultis, Secretary

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Angela Dake, Chair Person